



43rd Annual

Sponsored by

GFWC LAMOILLE WOMEN'S CLUB

www.lamoillewomansclub.org

June 24th, 2018

Dear Vendor,

Thank you for your interest in the 43rd Annual LWC Country Fair. This fair is held in the Grove of Lamoille, NV, as well as the clubhouse grounds on the last Sunday of June. Lamoille is 30 miles from Elko on Route 227-Lamoille Highway. Entrance to the Grove is left on Clubhouse Lane. Upon turning up Clubhouse Lane you will be checked in and directed to your booth by fair personnel. Booths are in 10'x10' increments.

This is the major fundraiser for the Lamoille Women's Club. We appreciate your participation and support. The money from the fair goes to our many community projects. It is important to us that both we and you as a vendor have a very successful day.

Please note all applications must be signed along with the policy sheet. Payments must be submitted with both documents. Parking for overnight will be available, both Saturday and Sunday. We look forward to seeing you at the LWC Country Fair.

Sincerely,

Lamoille Women's Club Fair Committee



**GENERAL FEDERATION
of WOMEN'S CLUBS**

www.GFWC.org

GFWC LAMOILLE WOMEN'S CLUB

The Lamoille Country Fair appreciates your support through past years and hopes you will join us in kicking off our Club's 100th birthday in 2018. Our vendors have always been the backbone of the Country Fair's success. As there are new changes made within our Fair Committee, please read carefully the Fair application attached. It has been updated with some revisions. Also note that the application on the GFWC Lamoille Women's Club website is five pages in length.

The application does not show free accommodations for camping one block from the Grove. Those spaces **will be** available to vendors only. Please write a quick note with the application you send or email us at the email address below.

If you are a non-handcrafted vendor please contact us via telephone or email and request a Non-handcrafter application form.

We hope to see you JUNE 24, 2018.

If you have any questions, please Contact:

Jan Barngrover (775-385-8358)

Or

Pam Osmonson

osmonson45@gmail.com

FAIR POLICIES

BOOTH SPACE

Booths should be free standing with shade provisions considered. Booth locations will be determined by the Fair Committee and must be set up by 7:00 a.m. Sunday June 24th. Vendors may check-in Saturday June 23rd from 8:00 a.m. to 6:00 p.m., or 6:00 a.m. to 7:00 a.m. on Sunday. Note the Fair begins at 8:00am.

Applications/Policies/Tax Forms

- Non-Handcrafted applications will be screened before acceptance.
- All forms must be signed and payment submitted with your application and Policy Sheet.
- The green tax form, signed with payment or Tax ID#, will be collected between 3:30-4:00pm by club personnel. If taxes are paid quarterly and a Tax ID# is included on the application, no payment is necessary at the conclusion of the Fair. We will request your envelope in your folder with payment; you may keep the contents of the folder.
- All exhibitors (including nonprofit organizations) are responsible for submitting a green Nevada Department of Taxation form.
- The LWC Fair is an alcohol free zone!
- No Dogs allowed by vendors and fair attendees!
- No Smoking – please be considerate of others
- No raffles allowed except by the Lamoille Women's Club.
- Drinks may be sold only by approved vendors.
- Any exhibitor who does not abide by Fair policies or fails to pay sales tax will be excluded from future shows. Bad checks will be charged a \$35 processing fee.

Food Vendors

1. Food vendor applications must be submitted by June 15, 2017(Food Permits are available online only at EHScustomerservice@health.nv.gov).
2. Food vendors may send applications early. Copies of food permits can be emailed to the treasurer between June 15th and June 22nd. posmonson@citlink.net All food permits must be displayed at your booth
3. No Alcohol or Fruit-based drinks shall be sold by any vendor. Lemonade will be sold only by the Lamoille Women's Club.
4. Vendors must provide their own power source. Noise abatement is required on all generators.
5. Only food items listed on the application can be sold at the event.
6. To prevent blocking of the road, food vendors will not depart until instructed.

Vendor Meeting

We will have a short mandatory vendor meeting at the front of the Lamoille Women's Clubhouse building promptly at 7:00 a.m., Sunday June 24th. Each vendor will be issued a ticket with their check-in folder. Please bring that ticket to this meeting. There will be a drawing for a free booth space for the 2019 fair. You must be present to win.

Please use this email as a contact until further Notice: osmonson45@gmail.com

43rd Annual



For Fair Use Only:

Date Received _____

Check # _____

Amount \$ _____

Space # _____

June 24, 2018

Application Form and Contract – All Vendors

Name: _____

Business Name: _____ Tax ID#: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Home): _____ (Cell): _____

No applications or payments will be accepted the day of the fair. No Exceptions

Handcrafted Booths

___ \$100 10 x 10 Booth

___ \$175 10 x 20 Booth

___ \$250 10 x 30 Booth

___ \$400 10 x 40 Booth

Food Booths

___ \$100 10 x 10 Booth

___ \$175 10 x 20 Booth

___ \$250 10 x 30 Booth

___ \$400 10 x 40 Booth

Art/Craft/ Food Description:

The undersigned hereby agrees to release and hold harmless the Lamoille Women’s Club, and their duly appointed representatives, of all liability and responsibility for injury, damage, loss, or theft sustained by exhibitors, vendors, guests or works of my art before, during, or after the fair, or as a result of the display of my work, equipment or materials.

I have read the LWC Lamoille Country Fair information and **policies**. I agree to abide by all decisions and comply with requirements, rules and regulations of the Lamoille Country Fair.

Printed Name

Signature

Date

Please enclose your application with payment made to Lamoille Country Fair. **Payments after June 15th, 2018 must be made with a cashier’s check or money order made to Lamoille Country Fair.**

LWC Fair

P.O. Box 281426

Lamoille, NV 89828

Jan Barngrover: 775-385-8358 Jane Stevens: 775-934-2448 Pam Osmonson 775-397-2214

Lamoille Country Fair Benefactors

The Lamoille Country Fair is always the last Sunday in June. It is sponsored by the Lamoille Women's Club, which is affiliated with GFWC. The fair will be held on Sunday, June 24th, 2018, from 8:00a.m. to 4:00 p.m.

The Lamoille Women's Club is a non-profit organization that gives back to our community.

Some of the projects and causes benefiting from the Lamoille Country Fair profits are:

- CADV, Committee Against Domestic Violence. Harbor House, a safe house for abused women.
- Helping veterans in our community.
- FISH (Friends in Service Helping) and the Family Resource Center
- The Yellow Dot Program
- HOBY award (Hugh O'Brian Youth Leadership program)
- Scholarship for a Spring Creek High School senior, and college scholarships for women re-entering the workplace.
- Packages sent to military men and women in Iraq and Afghanistan.
- Donations are made to: Spring Creek Volunteer Fire Department, Horizon Hospice, the Tree of Life Memorial, Spring Creek High School Music Department, and the Elko County Fair for the Indian Arts Exhibit and Junior Quilting.
- Holiday food baskets and holiday gifts for needy families, and Veterans.
- Other community projects as the need arises.

We look forward to seeing you on June 24th.

Please fill out the attached contract, being very specific. Send the contract and the signed Fair Policy Form with your entry fee to:

LWC Fair

P.O. Box 281426

Lamoille, Nevada 89828

If you have any questions, please call:

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Jane Stevens: 775-934-2448

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